

LOYALIST TOWNSHIP

APPLICATION FOR PROPERTY TAX REBATE

Applicable to Registered Charities in Leased or Rented Premises

1. The rebate can only be made with respect to eligible charities that pay taxes on properties they occupy in one of the **commercial** or **industrial** property classes at a rate set by the County of Lennox and Addington, which is currently 40%. If the area occupied by the eligible charity is not separately assessed, it is the responsibility of the charity representative to provide the assessment to this area. **Taxes on property assessed as residential are NOT applicable.**
2. The rebate is available only for the period during which the eligible charity occupied the property. Eligible charities that cease operations in the municipality during the year must repay the amount that the rebate advance exceeds that actual rebate entitlement, if any.
3. After all parts are completed, the Charity should mail the completed application to:

Loyalist Township
Taxation Department, P.O. Box 70
263 Main Street
Odessa, ON K0H 2H0
4. **The Deadline for submission is the last working day in February following the taxation year.**

Part A: IDENTIFICATION	Application Date: YY____/MM____/DD____
Name of Registered Charity _____	
Charitable Registration Number issued by Revenue Canada _____	
(Applicant must submit copy of designation letter provided by Revenue Canada)	
Name of Contact _____	
Mailing Address _____ _____	
Postal Code _____	
Telephone No: _____	

Part B: TAXES PAYABLE BY CHARITY

1. Property tax payable for the year including, if applicable, any adjustment under Bill 79.
\$ _____ "A"

(Note: Supporting documentation such as current year property tax bill must be submitted to agree with this amount)

2. If "A" above is for the time period other than the full calendar year, specify time period

FROM: YY____/MM____/DD____

TO: YY____/MM____/DD____

Part C: PROPERTY IDENTIFICATION

Name of Landlord/Owner

Mailing Address

Postal Code _____

Telephone No: _____

Assessment Roll # of the property where the charity is located:
11-04 _____

Property Occupied by Registered Charity

(Municipal Address)

SQUARE FOOTAGE OCCUPIED BY CHARITY: _____

TOTAL SQUARE FOOTAGE OF BUILDING: _____

Part D: CERTIFICATION

I certify the foregoing information is true, correct and complete.

Signature of Officer of Organization _____

Name of Officer _____

Title of Officer _____

Date _____

Tax Rebate Program Pursuant to Section 361, 1 of the Municipal Act 2001 Personal information on this form is collected under the authority of the Ontario Municipal Act, 2001. S.O. 2001, c 25. It will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act 1999 for administrative purposes in connection with payment authorization. Any questions about the collection or use of this information can be addressed to the Township Treasurer.